



## Love Your Block AmeriCorps VISTA Leader

### About Cities of Service

Cities of Service is a nonprofit organization that helps mayors build stronger cities by changing the way local government and citizens work together. We help coalition cities tap into the knowledge, creativity, and service of their citizens to help identify and solve critical public problems. Cities of Service supports a coalition of more than 260 cities, representing over 73 million people across the Americas and Europe.

With a data-driven focus on creating measurable results, Cities of Service provides counsel, expert technical assistance, and proven resources to city leaders and their staff. We bring coalition members together to share best practices, expand networks, and deepen relationships. We also design and manage competitive grant programs for cities that leverage our expertise in advising and connecting cities.

### About Love Your Block

Love Your Block brings mayors together with citizens to revitalize their neighborhoods, one block at a time. From painting over graffiti with colorful murals to banishing trash from playgrounds, citizen volunteers are combating urban blight and making their blocks better places to live.

For its 2018 City Hall AmeriCorps VISTA Love Your Block program, Cities of Service awarded each winning city \$25,000 to be used for mini-grants and resources to support the efforts of citizen groups and local nonprofits to fight property blight through home repairs, lot transformations, and community cleanups. In addition, two AmeriCorps VISTA members serve in each winning city's city hall to build capacity and raise awareness. The program is made possible with support from Bloomberg Philanthropies and the Corporation for National and Community Service (CNCS).

### Position Overview

Cities of Service is seeking an [AmeriCorps VISTA Leader](#) to be based out of our New York City office. The VISTA Leader will offer coaching, professional development and technical assistance to a cohort of 20 AmeriCorps VISTA members and report to a Cities of Service program manager.

VISTA Leader responsibilities include:

- Conduct regular check-in calls with each VISTA member
- Participate in check-in calls with grantee city leads
- Foster a community of practice among VISTA members by hosting webinars, developing resources, managing VISTA Slack workspace, group calls, and periodic in-person engagements



- Provide project management support around metrics collection, reporting, and planning to grantee cities
- Manage VISTA administrative record keeping, including PTO, monthly reports, call notes, and other items as needed
- Share VISTA members' work with a broader audience through a monthly newsletter, written reports, and other mediums
- Provide tools, techniques, and guidance to enhance VISTA project stability and sustainability
- Support recruitment and orientation of highly qualified VISTAs as needed
- Make recommendations to improve the existing Love Your Block program systems and processes

Cities of Service Love Your Block AmeriCorps VISTA Leader's term of service begins on **September 3, 2019**. The VISTA Leader will support two AmeriCorps VISTAs in each of the following cities:

- Buffalo, NY
- Gary, IN
- Hamilton, OH
- Hartford, CT
- Huntington, WV
- Lancaster, PA
- Milwaukee, WI
- Newark, NJ
- Richmond, VA
- South Bend, IN

To learn about what some of our previous AmeriCorps VISTA members have learned during their year of service and what they are doing now, check out some of our [AmeriCorps VISTA member profiles](#) on the Cities of Service website.

### **Duration and Compensation**

This is a one-year, full-time AmeriCorps VISTA commitment commencing on September 3, 2019. A living stipend is provided and an additional end-of-service award is provided contingent on successful completion of the service year. Relocation assistance is provided if needed.

### **Qualifications**

- Must have completed at least 1 year of full-time service prior (AmeriCorps or Peace Corps)
- Some college preferred
- Experience working in community engagement preferred

### **To Apply**

To apply for this position, please visit <https://my.americorps.gov/> and search for "Love Your Block."